



Office Of the
SHILLONG MUNICIPAL BOARD
Bishop Cotton Road, Shillong - 793001, Meghalaya
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No SMB/CC/2017-18/02 Dated, Shillong the 5th March, 2019

NOTICE INVITING BIDS

Sealed bids duly accompanied by a bid security of Rs. 1,50,000/- are invited from the eligible suppliers for the under mention supplies. The Bids shall be in "single bid two envelopes (technical and financial bids)" system and shall be received in the office of the undersigned upto 1:00 PM on the 4th April 2019, and the technical bids will be opened on the same date at 1:30 PM in the presence of the bidders or representative.

Detail particulars and bid documents may be obtained from the office of the Shillong Municipal Board during office hours from 7th March 2019 to 3rd April 2019 on payment of Rs.1500/- by cash or DD or may be downloaded from the Shillong Municipal Board website (smb.gov.in). In case of downloaded documents the Bids should be submitted along with a DD of Rs. 1500/-. Demand Drafts should be drawn in favour of the "Chief Executive Officer, Shillong Municipal Board" and payable at Shillong.

Sl no.	Name of work	Bid Security	Time of completion of supplies	Cost of Bid Documents
1.	<i>Purchase of servers, development PC, Desktops, Laptop and Peripherals. (details in the bid documents)</i>	Rs. 1,50,000/-	60 days	Rs. 1500/-

-sd-

Chief Executive Officer
Shillong Municipal Board
Dated, Shillong the 5th March, 2019

Memo: No SMB/CC/2017-18/02
Copy forwarded for information:

1. Deputy Commissioner, East Khasi Hills District, Shillong, Meghalaya.
2. Director Urban Affairs Govt. of Meghalaya.
- ✓ 3. Deputy Director General, National Informatics Center with a request to upload the bid documents and the notice inviting bids on the Meghalaya State portal.
4. Cashier Shillong Municipal Board.
5. Account Shillong Municipal Board.
6. D.I.P.R. with a request to publish the Tender Notice in the next issue of **two local dailies**. Bill may be routed through your department and submitted to the undersigned.


Chief Executive Officer,
Shillong Municipal Board

**TENDER DOCUMENT
FOR
“PURCHASE OF SERVERS, DEVELOPMENT PC, DESKTOPS,
LAPTOP
AND PERIPHERALS”**

**BY
THE SHILLONG MUNICIPAL BOARD**

**OFFICE OF THE SHILLONG MUNICIPAL BOARD
Bishop Cotton Road, Shillong
Meghalaya- 793001
Website: www.smb.gov.in**



Tender No. **SMB/CC/2017-18/02**

The information provided by the bidders in response to this Tender Document will become the property of SMB and will not be returned. SMB reserves the right to amend, rescind or re-issue this Tender Document and all amendments will be advised to the bidders and such amendments will be binding on them. This document is prepared by SMB for purchase of Computer hardware. It should not be re-used or copied or used either partially or fully in any form.

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Section -1
Invitation for Bids [IFB]

1. Shillong Municipal Board (SMB) is a ULB established under the Meghalaya Municipal Act 1973.
2. In order to meet the hardware requirement for its offices, The Shillong Municipal Board invites sealed bids from eligible bidders for the supply, installation and commissioning of computer hardware (Desktop PCs / Laptops / Monitors) along with operating systems and other peripherals to its office at Shillong.
3. Tender methodology proposed to be adopted will be “Two Bid system” i.e. Technical Bid and Financial Bid. The SMB would enter into contract with the bidder who qualify in the technical bid and whose financial bid is found to be Lowest Financial Bid [L-1].

4. Minimum Eligibility Criteria / Pre-qualification criteria

The Bidder:

A. Should be Original Equipment Manufacturers (OEM) / Authorized Dealer (AUD)/Distributor of OEM.

Bidders quoting as Authorized Distributors/dealers of the manufacturer will be considered provided:

1. The Bidder furnishes Authorization from the Manufacturer of the Hardware,
2. The Bidder as authorized agent, has supplied installed and commissioned computer hardware and peripherals of the kind required by the SMB and has provided after sales service satisfactorily and such computer hardware and peripherals must be in satisfactory operation for at least 2 years on the date of Bid opening and must be providing annual maintenance services for the above installations.

B. Should be a Registered Company or in case of proprietorship should have the requisite licenses from concerned authorities.

C. Should be in existence in core Computer hardware sales and services business for the last three (3) years

D. Should have minimum average turnover of Rupees 50 lakhs per annum out of Indian Operations from the sale of computer hardware during the last three (3) years ending March 2018. In case of Bidder not himself the manufacturer, the turnover should be of its own and not that of the principal.

E. Should be a profit making company for at least 2 years out of last 3 years as evidenced from the CA Certificate / Balance sheets.

F. Should have direct support centers at Shillong. In case of support through service partners details of customers supported by the service partners to be attached.

G. Should have successfully delivered and installed at least 30 desktop PCs and three network printers at multiple locations in single order or separate order for printers and desktop PC during last 2 years.

H. The bidder should furnish a declaration that they have not been blacklisted by any Government department/PSU in the last three years. The declaration should be on a non-judicial stamp paper of Rs 10/-

5. Bid security.

All bids must be accompanied by the specified bid security. The amount & currency of the bid security shall be as specified in the bid data sheet. The bid security shall be in the form of a Bank Guarantee or a Demand Draft in favour of Chief Executive officer, Shillong Municipal Board, Shillong payable at Shillong issued by a nationalized or scheduled bank in India and valid for the period of bid validity and an additional period of 28 days.



Chief Executive Officer
Shillong Municipal Board

Section – 2: Bid Data Sheet.

S. N.	Bid Reference	SMB/CC/2017-18/02 Dated, Shillong the 5th March, 2019
1	Purpose	As per proposal.
2	Cost of tender	Rs 1500/- (Cash or Demand Draft in favour of CEO,SMB, payable at Shillong in case of downloaded tender documents)
3	No. Of Envelopes (Non window, sealed) to be submitted.	02 (Two) , containing: 1.Forwarding letter as per Annexure VII, Pre Qualification and technical Bids as per Annexure II, Manufacturers Authorization Form as per Annexure III, Bid form as per Annexure IV & Service Support Details as per Annexure V 2. Financial Bid
4	Bid Validity	120 days from the last date of submission
5	Bid Security	Rs.1,50,000/- in the form of DD/Call deposit drawn in favour of the Chief Executive Officer, Shillong Municipal Board and valid for at least 6 months.
4	Last Date of Submission of Bids	April 4th 2019; 1300 hours
5	Venue, Date and time of opening of Technical Bids.	At 1350 hours, on April 05 2019, Chief Executive Officer SHILLONG MUNICIPAL BOARD Bishop Cotton Road, Shillong Meghalaya- 793001
6	Last Date for seeking clarifications, if any	March 22th 2019, 12:00 noon.
7	Date and time of Pre-bid meeting	1130 hours on March 25th 2019, at the Chief Executive Officer SHILLONG MUNICIPAL BOARD Bishop Cotton Road, Shillong Meghalaya- 793001
9	Address for submission of Bids	Chief Executive Officer SHILLONG MUNICIPAL BOARD Bishop Cotton Road, Shillong Meghalaya- 793001
10	Date and time of opening of Financial bids.	Will be intimated in due course to technically short listed vendors only
11	Contact details: Phone no: +91 364, Fax: +91 364 2224702, Email: smb-meg@nic.in	
Website: www.smb.gov.in		

Section -3

Instruction for Bidders

1 Introduction

The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents may result in the rejection of its bid and will be at the bidder's own risk.

2 Pre-bid meeting / Clarification of Bids

2.1 The bidder or its official representative (not more than two members from a given bidder) are invited to attend pre-bid meeting to be held on date and time at the venue mentioned in Section I (Schedule of events). It is the responsibility of the Bidders representatives (only one person per vendor) to be present at the venue of opening of Bids.

2.2 Clarification sought by bidder should be in writing (Letter/E-mail etc) and submitted latest by date and time mentioned in Section I (Schedule of events).

2.3 The text of the questions raised (without identifying the source of enquiry) and the response given by the SMB, together with amendment(s) to the bidding document, if any, will be intimated to the bidders within the date and time mentioned in Section I (Schedule of events).

2.4 In case of any clarification required by the SMB to assist in the examination, evaluation and comparison of bids, SMB may, at its discretion, ask the bidder for clarification. The response / clarification shall be in writing and no change in the price of substance of the bid shall be sought, offered or permitted.

2.5 Technical Bid

- Bidder to submit point by point compliance to the technical compliance and it should be included in the Bid
- Details of specifications/Configuration should be clearly brought out in the bid. The specifications for all hardwares mentioned in this document are minimum specifications and Bidders are at liberty to quote for higher specifications. This however, will have no bearing on the financial Bid and financials Bids of technically qualified bidders will be evaluated without bias to the specifications.
- Bidder to quote for entire package on a single responsibility basis for the goods and services it proposes to supply under the contract

3 Amendment to the bidding document

3.1 At any time prior to the deadline for submission of Bids, The SMB, for any reason, whether, at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the Bidding Document, by amendment.

3.2 All prospective Bidders that have received the Bidding Document from the Office will be notified of the amendment in writing, by E-mail and the said amendments will be binding on them.

3.3 In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their Bids, the SMB, at its discretion, may extend the deadline for the submission of Bids.

4 Cost of Bidding

The Bidder shall bear all the costs associated with the preparation and submission of its Bid, and the SMB will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the Bidding process.

5	Documents constituting the bid	
	The Bidding document includes the following:	
	Invitation for Bids	Section I
	Instruction for Bidders	Section II
	General Terms and Conditions	Section III
	Special Terms and Conditions	Section IV
	Technical Specification of Computer Hardware	Annexure I
	Technical Bid	Annexure II
	Manufacturer Authorization Form [MAF]	Annexure III
	Bid Form	Annexure IV
	Service Support Details	Annexure V
	Requirement /Delivery/Buyback Details	Annexure VI
	Forwarding Letter	Annexure VII
	Performa of Indemnity	Annexure VII
	Acceptance Criteria	Annexure IX
	Undertaking of Authenticity for Desktops	Annexure X
	Financial Bid	Annexure XI
	Agreement	Annexure XII

6 Period of validity of bids (Date till which the bids should be valid)

120 days from the last date of submission of tender document and shall be binding on the bidder, if the SMB chooses to place the purchase order (PO) or repeat order(s), on or before that date. The SMB, however, reserves the right to call for fresh quotes at any time during the period, if considered necessary.

7 Format and signing of Bid

7.1 The Bidder shall prepare and submit the original bid, clearly marking “ORIGINAL BID FOR SUPPLY OF COMPUTER HARDWARE” on the top of the cover. Technical and financial bids should be placed in two separate envelopes superscribed Technical Bid and Financial Bid respectively.

7.2 The Original bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person(s) duly authorized to bind the Bidder to the contract.

The person(s) signing the bids shall initial all the pages of the bids.

7.3 Any interlineations, erasures or overwriting shall be valid only if they are initialed by the person signing the bids.

8 Sealing and Marking of Bids

8.1 The bidder shall submit a sealed non-window envelope containing Pre-qualification/minimum eligibility criteria, Technical bid and draft for ` 1500/- towards application amount in sealed non-window envelope.

Financial bid in sealed non-window envelope.

8.2 The Bidder shall seal the envelope containing Pre-qualification/Minimum Eligibility Criteria and Technical bid. The envelope should be superscribed with “ORIGINAL BID FOR SUPPLY OF COMPUTER HARDWARE – TECHNICAL PROPOSAL”.

8.3 The Bidder shall seal the envelope containing Financial Bid. The envelope should be super scribed with “ORIGINAL BID FOR SUPPLY OF COMPUTER HARDWARE – FINANCIAL PROPOSAL”.

8.4 The envelopes shall be hand delivered or posted to the address given below:

*To,
The Chief Executive Officer
Shillong Municipal Board
Bishop Cotton Road
Shillong-793001*

8.5 If the envelop is not sealed and marked, the Office will assume no responsibility for the Bid’s misplacement or its premature opening.

9. Last date for submission of Bids

Last date for bid submission is mentioned in Section 1(Bid Data Sheet).

9.1 In the event of the specified date for the submission of bids, being declared a holiday for SMB, the bids will be received upto the appointed time on the next working day.

9.2 The SMB may, at its discretion, extend the deadline for submission of Bids by amending the Bid Documents, in which case, all rights and obligations of the Trust and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

9.3 Any bid received by the SMB after the deadline for submission of bids prescribed by the SMB will be rejected and returned unopened to the bidder.

9.4 Modification and/or Withdrawal of Bids:

Bids once submitted will be treated, as final and no further correspondence will be entertained. No bid shall be modified after the deadline for submission of bids. No bidder shall be allowed to withdraw the bid, if bidder happens to be the successful bidder. The SMB has the right to reject any or all tenders received without assigning any reason whatsoever. The SMB shall not be responsible for non-receipt / non-delivery of the bid documents due to any reason whatsoever.

10 Documents Establishing Bidder's Eligibility and Qualification

10.1 The Bidder shall furnish, as part of its Bid, documents establishing the Bidder's eligibility to Bid and its qualifications to perform the contract.

10.2 The documentary evidence of the Bidder's qualifications to perform the Contract, if its Bid is accepted shall be established to the SMB's satisfaction:

10.3 That the Bidder has the Financial, Technical and Production/ Distribution/ Service capability necessary to perform the contract;

10.4 That the Bidder meets the qualification criteria as required under Minimum Eligibility Criteria and

10.5 That adequate, specialized hardware, related software expertise are already available to ensure that the support services are responsive and the Bidder will assume total responsibility for the fault free operation of hardware, software and maintenance during the mandatory 3 year warranty period and provide necessary maintenance services for further period, if desired by the SMB after the end of warranty period.

11 The Shillong Municipal Board has the Right to accept any Bid and to reject any or All Bids

11.1 The evaluation and qualification of vendors for supply of items detailed above shall be based on the qualitative aspects broadly in respect of the following parameters:

Financial strength and market reputation

Annual Turnover for last 3 consecutive years

Profitability for last 2 years

Spread of Network of service centers

Supplies made to other Government Organisations and Public Sector Banks/PSU in the last 2 years.

Quality and Promptness of service support

Vendors ability to honor the commitments

SMB's own past experience

11.2 The SMB reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to placing of purchase order, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for action.

12 Evaluation of Bids

12.1 Clarification of Bids

During evaluation of Bids, the SMB, at its discretion, may ask the Bidder for clarification of its Bid. The request for clarification and the response shall be in writing (Fax/e-Mail), and no change in the substance of the Bid shall be sought, offered or permitted.

12.2 Preliminary Examinations / Pre-qualification

12.2.1.1 In the first stage, Pre-qualification/Technical Bids will be opened in presence of a Technical Bids Opening Committee appointed for the purpose. It is the responsibility of the bidder's representative to be present at the time, on the date and at the place specified in the tender document. The bidders' representatives who are present shall sign a document evidencing their attendance.

12.2.1.2 The SMB will examine the Bids to determine whether they are complete, the documents have been properly signed, supporting papers/documents attached and the bids are generally in order.

12.2.1.3 The SMB may, at its sole discretion, waive any minor infirmity, nonconformity or irregularity in a Bid which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Bidder.

12.2.1.4 Prior to the detailed evaluation, the SMB will determine the substantial responsiveness of each Bid to the Bidding document. For purposes of these Clauses, a substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Document without material deviations. The SMB determination of a Bid's responsiveness is to be based on the contents of the Bid itself, without recourse to extrinsic evidence. The SMB would also evaluate the Bids on technical parameters.

12.2.1.5 If a Bid is not substantially responsive, it will be rejected by the SMB and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

12.2.1.6 The Bidder is expected to examine all instructions, forms, terms and specification in the Bidding Document. Failure to furnish all information required by the Bidding Document or to submit a Bid not substantially responsive to the Bidding Document in every respect will be at the Bidder's risk and may result in the rejection of its Bid.

12.2.1.7 All the bidders who qualify in pre-qualification and Technical evaluation would be shortlisted. Financial bids of only shortlisted bidders would be opened.

12.3 Arithmetic errors, if any, in the price breakup format will be rectified on the following basis:

If there is discrepancy between the unit price and the total price, which is obtained by multiplying the unit price with quantity, the unit price shall prevail and the total price shall be corrected unless it is a lower figure. If the supplier does not accept the correction of errors, its bid will be rejected.

If there is discrepancy in the unit price quoted in figures and words, the unit price, in figures or in words, as the case may be, which corresponds to the total bid price for the item shall be taken as correct.

If the vendor has not worked out the total bid price or the total bid price does not correspond to the unit price quoted either in words or figures, the unit price quoted in words shall be taken as correct.

12.4 The SMB may waive off any minor infirmity or nonconformity or irregularity in a bid, which does not constitute a material deviation, provided such a waiving, does not prejudice or affect the relative ranking of any bidder.

12.5 The SMB at its discretion can ask the vendors for the demonstration of all or some components/features of the hardware quoted by them. However, the SMB will not pay/ reimburse any expenditure incurred by the vendor for arranging the demonstration.

13 Contacting the Shillong Municipal Board

13.1 Bidder shall NOT contact the SMB on any matter relating to its Bid, from the time of opening of Bid to the time a communication in writing about its qualification or otherwise received from the SMB.

13.2 Any effort by the Bidder to influence the SMB in its decisions on Bid evaluation, Bid comparison may result in the rejection of the Bidder's Bid.

14 Award of Contract

14.1 The SMB will award the contract to the successful Bidder, out of the Bidders who have responded to SMB's tender as referred above, who has been determined to qualify to perform the contract satisfactorily, and whose Bid has been determined to be substantially responsive, and is the lowest evaluated Bid.

14.2 The SMB reserves the right at the time of award of contract to increase or decrease of the quantity of goods or services or change in location where equipments are to be supplied from what was originally specified while floating the tender without any change in unit price or any other terms and conditions.

Section - 4

General Terms and Conditions

(These terms and conditions are generic in nature, which have been mentioned for the knowledge of the bidders and may be changed to specific terms and conditions with necessary changes with each Purchase Order as and when applicable)

1. Definitions

In this Contract, the following terms shall be interpreted as indicated:

1.1 “The SMB” means the Office of The Shillong Municipal Board

1.2 “The Contract” means the agreement entered into between the SMB, represented by its Chief Executive Officer and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;

1.3 “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;

1.4 “The Goods” means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the SMB under the Contract;

1.5 “The Services” means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other such obligations of the Supplier covered under the Purchase Contract.

1.6 “TCC” means the Terms and Conditions of Contract contained in this section;

1.7 “The Supplier” or “the Vendor” means the individual or firm supplying or intending to supply the Goods and Services under this Contract; and

1.8 “The Project Site” means various Offices of the Shillong Municipal Board.

2. Use of Contract Documents and Information

2.1 The Supplier shall not, without the SMB's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the SMB in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

2.2 The Supplier will treat as confidential all data and information about the SMB, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of the SMB.

3. Subcontracts

3.1 The Supplier shall not assign to others, in whole or in part, their obligation to perform under the contract, except with the SMB's prior written consent.

3.2 The Supplier shall notify and obtain concurrence from the SMB in writing of all subcontracts / Franchises awarded under the Contract, if not already specified in the quotation. Such notification, in the original quotation or later, shall not relieve the Supplier from any liability or obligation under the Contract.

3.3 Subcontracts / Franchises must comply with the provisions of TCC.

4. Delivery and Installation

4.1 The Bidder should deliver the goods/services within stipulated time as mentioned in Special terms and conditions from the date of Purchase Order.

4.2 Delivery of the Goods shall be made by the Supplier in accordance with the terms of the Purchase Contract. The vendor should take responsibility of the Goods till it reaches the delivery destination as informed by the Trust, transport to such place of destination in India, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier. Vendor shall organize the Road Permits wherever required, any letter required for this will be given by the SMB.

4.3 The Bidder should install the goods within Fifteen (15) days, from the date of delivery. If the vendor fails to install the items within Fifteen (15) days, the SMB will impose a penalty of 0.05% of the order value for each day of delay for each late installed item, subject to maximum of 5% of value of the late installed items.

4.4 Installation will be treated as incomplete in any or all of the following situations:

- Non-delivery of any hardware or other components and software modules mentioned in the order
- Non-delivery of supporting documentation
- Delivery, but no installation of the components and/or software
- ILL-integration
- System operational, but unsatisfactory to the SMB

4.5 The SMB will consider the inability of the Bidder to deliver or install the equipment within the specified time limit, as a breach of contract and would entail the payment of Liquidation Damages on the part of the Bidder.

The liquidation damages represent an estimate of the loss or damage that the SMB may have suffered due to delay in performance of the obligations (relating to delivery, installation, operationalization, implementation, training, acceptance, warranty, maintenance etc. of the deliverables) by the Bidder.

4.6 The SMB shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum as specified in Special Terms and Conditions

4.7 Products shall be supplied in a ready to use condition along with all Cables, Connectors, Software Drivers, Manuals and Media etc.

4.8 The vendor shall integrate the hardware with the existing LAN/WAN infrastructure

5. Delivery and Documents

The details of shipping and/or other documents to be furnished by the Supplier are specified hereunder.

- 1 Original copy of Supplier's invoices showing contract number, goods description, quantity, unit price and total amount;
- 2 Manufacturer's / Supplier's warranty certificate;
- 3 Inspection certificate issued by the nominated inspection agency, if any, and the Supplier's factory inspection report and Quality Control Test Certificates.
- 4 The vendor to submit insurance certificate along with delivery documents.

6. Price

6.1 Prices quoted by the bidders should include all transportation costs, insurance costs till the equipment is accepted and GST at the rate notified by the Government.

6.2 Once a contract price is arrived at, the same must remain firm and must not be subject to escalation during the performance of the contract due to fluctuation in foreign currency, change in the duty/tax structure, changes in costs related to the materials and labour or other components or for any other reason.

6.3 The prices quoted shall be valid for a minimum period of 120 days from the last date for submission of offers.

7. Terms of Payment

7.1 The standard payment terms of the SMB are given below.

95 % after delivery, verification and installation of items at respective locations.

5% after complying with acceptance criteria and after submitting performance Bank Guarantee from a **scheduled or nationalised bank** equivalent to 10% of contract value, valid till 30 days after expiry of warranty from the date of acceptance.

All the payments will be made electronically through RTGS/NEFT .

Vendor will be required to furnish the documentary proof of delivery, installation and acceptance duly signed by SMB officials while claiming the payment.

7.2 Supplier will be entirely responsible for all applicable present and future, duties, levies, charges, license fees, etc. in connection with delivery of goods at site including incidental services and commissioning.

7.3 The Bidder must accept the payment terms proposed by the SMB. The financial bid submitted by the Bidder must be in conformity with the payment terms proposed by the SMB. Any deviation from the proposed payment terms would not be accepted. The SMB shall have the right to withhold any payment due to the Bidder, in case of delays or defaults on the part of the Bidder. Such withholding of payment shall not amount to a default on the part of the SMB.

7.4 All Payments will be made to the Bidder in Indian Rupee only.

8. Technical Information

8.1 The technical documentation involving detailed instruction for operation and maintenance, users' manual etc., is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.

8.2 The Models offered should strictly conform to the specifications given in the product literature and these models should be supported for a minimum period of 8 years including warranty period and post warranty maintenance. The Models proposed/ marked for withdrawal from the market and the models under quality testing should not be offered. SMB shall reserve right to ask for PROOF OF CONCEPT on working of the newly introduced Models in the market, if offered, on the agreed terms & conditions.

8.3 When the configuration/ feature required is not available in a particular model, the next available higher configuration model shall be offered.

8.4 In addition to the above, if any additional/ enhanced configuration is suggested in view of technological changes, it may be furnished as optional feature with/without cost duly explaining the additional utility of the offered model in both the technical offer document as well as Financial Offer document. However, the basic quote should be confined only to the configuration/ model offered for.

8.5 Two or more models can be offered, if they conform to the technical specifications given. However, the vendor shall offer only one main option for bid evaluation out of the models offered and the same shall be mentioned on the MODEL OFFERED. Vendor may offer alternate options for consideration of the SMB, if required.

9. Acceptance

9.1 The acceptance / performance test will be performed after completion of installation and commissioning of all the components of the solution at the sites of installation. Complete hardware and Software as specified in the tender must have been supplied, installed and commissioned properly by the Bidder prior to commencement of the tests. The acceptance test will be conducted by the SMB, and/or National Informatics Center, Shillong /Dept. of IT Government of Meghalaya at its option as per the acceptance criteria as defined in Annexure IX. The acceptance will involve trouble-free operation for **seven consecutive days** at site. The Bidder will be responsible for setting up and running the acceptance test without any extra cost to the SMB.

9.2 In the event of hardware and software failing to pass the acceptance test, a period not exceeding two weeks will be given to rectify the defects and clear the acceptance test, failing which the SMB reserves the right to get the corresponding component replaced by the Bidder at no extra cost to the SMB or to cancel the order and recall all the payments made by the SMB to the bidder.

9.3 Successful conduct and conclusion of the acceptance tests for the installed components shall also be the sole responsibility and at the cost of the Bidder

9.4 The SMB's right to inspect, test and, where necessary, reject the Goods after the Goods arrival at destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the SMB or its representative prior to the shipment of the goods.

10 Acceptance Certificate

On successful completion of acceptability test, receipt of deliverables etc. for the equipment and after the SMB is satisfied with the working on the system, the acceptance certificate signed by the Bidder and the representative of the SMB will be issued. The date on which such certificate is signed shall be deemed to be the date of acceptance of the system and the WARRANTY of the Hardware starts from that date.

11 Governing language

11.1 The Contract shall be written in English. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in English.

11.2 The technical documentation involving detailed instruction for operation and maintenance, users' manual etc. is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.

12 Applicable laws

12.1 The Contract shall be interpreted in accordance with the laws prevalent in India.

12.2 Compliance with all applicable laws: The Bidder shall undertake to observe, adhere to, abide by, comply with and notify the SMB about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this Tender and shall indemnify, keep indemnified, hold harmless, defend and protect the SMB and its employees/ officers/ staff/ personnel/ representatives/ agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

12.3 Compliance in obtaining approvals/ permissions/ licenses: The Bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government

Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the SMB and its employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from and the SMB will give notice of any such claim or demand of liability within reasonable time to the bidder.

13 Performance security

The vendor/supplier has to provide Performance Security in the form of Performance Guarantee.

13.1 Performance Guarantee

The Vendor will be required to furnish an unconditional Guarantee of an amount equivalent to 5% of contract value and valid for WARRANTY period + 60 days (invocation period) from the date of acceptance. The performance guarantee to be submitted within ONE month after acceptance of goods and before release of full and final payment of the Contract for indemnifying the SMB against any default / failure in execution of contract, as per the format provided by SMB .

14 Insurance

14.1 The Bidder is responsible for acquiring insurance for all components, equipment and software. The goods supplied under the Contract shall be fully insured.

14.2 The insurance shall be for an amount equal to 110 percent of the CIF value of the Goods delivered covering “All Risks” (fire, burglary, act of terrorist, natural calamities such as Earth quake, floods etc.) valid for a period not less than 3 months after date of delivery. **If the vendor fails to obtain insurance cover and any loss or damage occur, the vendor will have to replace the items with new ones without any cost to the SMB.**

14.3 Where the Supplier is required under the Contract to transport the Goods to a specified place of destination within India, transport to such place of destination in India, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier

14.4 Should any loss or damage occur, the Bidder shall

- a. initiate and pursue claim till settlement, and
- b. Promptly make arrangements for repair and/or replacement of any damaged item/s irrespective of settlement of claim by the underwriters.

15 Inspections and tests

15.1 The inspection and quality control tests may be conducted on the premises of the Supplier, at point of delivery and / or at the Goods' final destination. Reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors, at no charge to the SMB. If the testing is conducted at the point of delivery or at the final destination, due to failure by the vendor to provide necessary facility / equipment at his premises, all the cost of such inspection like travel, boarding, lodging & other incidental Expenses of the SMB's representatives to be borne by the vendor.

15.2 Nothing stated herein above shall in any way release the Supplier from any warranty or other obligations under this Contract.

15.3 The Supplier shall provide complete and legal documentation of Systems, all subsystems, operating systems, compiler, system software and the other software. The Supplier shall also provide licensed software for all software products, whether developed by it or acquired from others. The Supplier shall also indemnify the SMB against any levies/penalties on account of any default in this regard.

15.4 On successful completion of acceptability test, receipt of deliverables, etc., and after the Trust is satisfied with the working on the system, the acceptance certificate will be signed by the, Testing Agency and the representative of the SMB.

16 Warranty

16.1 The Bidder warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

The Bidder further warrants that all the Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the SMB's Specifications) or from any act or omission of the Bidder, that may develop under normal use of the supplied Goods in the conditions prevailing at the final destination.

16.2 On-site comprehensive warranty: The warranty would be on-site and comprehensive in nature and back to back support from the OEM. The vendor will warrant all the hardware and software including battery for laptops against

defects arising out of faulty design, materials and media workmanship etc. for a period of **Three years** from the date of acceptance of the hardware. The vendor will provide support for Operating Systems and other pre-installed software components during the warranty period of the hardware on which these software & operating system will be installed. Defective hardware shall be replaced by the vendor at his own cost, including the cost of transport. Vendor's hardware engineer will report at the SMB offices within the same day of reporting of breakdown through telephone/ email or Fax or courier at the vendor's nearest office and repairs the same at the earliest.

16.3 During the Warranty period, the Bidder will have to undertake system maintenance and replacement or repair of defective parts or systems.

16.4 The SMB shall promptly notify the Bidder in writing / e-mail / fax of any claims arising under this warranty.

16.5 Upon receipt of such notice the Bidder shall, as mentioned below, repair or replace the defective goods or parts thereof, without any cost to the SMB.

16.6 The Bidder must provide the following warranties:

(a) The equipment proposed is complete in every way.

(b) The hardware / software specification, capabilities and performance characteristics are as stated in the Bidder's proposal and accompanying documentation.

16.7 In case an equipment, peripheral or components (such as CPU, SMPS, Circuit Boards, monitors, etc.) are taken away for repairs, the vendor shall provide a similar standby equipment so that the equipments can be put to use in the absence of the originals/ replacements without disrupting the SMB's regular work.

16.8 If during operation, the down time of any piece of equipment or component thereof does not prove to be within reasonable period, the Supplier shall replace the unit of component with another of at least the same performance and quality, at no cost to the SMB.

16.9 Free **on-site maintenance** services shall be provided by the Supplier during the period of warranty. After the expiry of warranty period, the SMB may at its discretion enter into AMC agreement with the vendor for providing post warranty maintenance of equipment viz. Computer Systems, Peripherals, UPS, Systems Software & other software.

16.10 Further provided that the SMB may, during the currency of the warranty or AMC, shift the goods wholly or in part to other location(s) within the Country and in such case the Supplier undertakes to continue to warrant or maintain the goods at the new location without any other additional cost to the SMB.

17 Patent Rights

In the event of any claim asserted by a third party of infringement of copyright, patent, trademark, industrial design rights, etc. arising from the use of the Goods or any part thereof in India, the Supplier shall act expeditiously to extinguish such claim. If the Supplier fails to comply and the SMB is required to pay compensation to a third party resulting from such infringement, the Supplier shall be responsible for the compensation including all expenses, court costs and lawyer fees. The SMB will give notice to the Supplier of such claim, if it is made, without delay.

18 Force majeure

If the performance as specified in this order is prevented, restricted, delayed or interfered by reason of Fire, explosion, cyclone, floods, War, revolution, acts of public enemies, blockage or embargo, Any law, order, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrict trade practices or regulations, Strikes, shutdowns or labour disputes which are not instigated for the purpose of avoiding obligations herein, or Any other circumstances beyond the control of the party affected, then notwithstanding anything here before contained, the party affected shall be excused from its performance to the extent such performance relates to prevention, restriction, delay or interference and provided the party so affected uses its best efforts to remove such cause of non-performance and when removed the party shall continue performance with utmost dispatch.

If a Force Majeure situation arises, the Bidder shall promptly notify the SMB in writing of such condition, the cause thereof and the change that is necessitated due to the conditions. Until and unless otherwise directed by the SMB in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

19 Repeat Order

The SMB reserves the right to place repeat order for additional requirement of items that were originally ordered at the contract price within three months of placing the order.

20 Forfeiture of performance security

The SMB shall be at liberty to set off/adjust the proceeds of the performance security towards the loss, if any, sustained due to the supplier's failure to complete its obligations under the contract. This is without prejudice to the SMB's right to proceed against the Supplier in the event of the security being not enough to fully cover the loss/damage.

21 Penalty for Default Delivery

If the vendor fails to deliver the items within stipulated period, SMB will impose a penalty of **0.5% of the order value for the late delivered item for each day of delay.**

In case the delay exceeds five weeks, SMB reserves the right to cancel the order and in such a case, the vendor will have to repay SMB the advance paid, if any, with 12% p.a. interest, unconditionally. In such an event vendor will not be entitled to or recover from SMB any amount by ways of damages, loss or otherwise. If orders are cancelled due to non delivery, the vendor will be debarred by the SMB for participating in any future tenders floated by the SMB.

22 Termination

The SMB may at any time terminate the contract by giving written notice to the Bidder if the Bidder becomes bankrupt or otherwise insolvent. In this event, termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the SMB.

The SMB reserves the right to cancel the contract in the event of happening one or more of the following Conditions:

Failure of the successful bidder to accept the contract and furnish the Performance Guarantee within specific days of receipt of purchase contract as stated in the Purchase order;

Delay in offering equipments for pre-delivery Inspection;

Delay in delivery beyond the specified period;

Delay in completing installation / implementation and acceptance tests / checks beyond the specified periods;

In addition to the cancellation of purchase contract, the SMB reserves the right to appropriate the damages through encashment of Performance Guarantee given by the Bidder.

23 Resolution of Disputes

It will be the SMB's endeavor to resolve amicably any disputes or differences that may arise between the SMB and the Bidder from misconstruing the meaning and operation of the Tender and the breach that may result.

In case of Dispute or difference arising between the SMB and a Supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. The Arbitrators shall be chosen by mutual discussion between the SMB and the Supplier.

The Bidder shall continue work under the Contract during the arbitration proceedings unless otherwise directed in writing by the SMB or unless the matter is such that the work cannot possibly be continued until the decision of the Arbitrator is obtained.

Arbitration proceedings shall be held at Shillong, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English;

Notwithstanding anything contained above, in case of dispute, claim & legal action arising out of the contract, the parties shall be subject to the jurisdiction of courts at Shillong only.

Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by fax and confirmed in writing to the other party's specified address. The same has to be acknowledged by the receiver in writing.

A notice shall be effective when delivered or on the notice's effective date, whichever is later.

Section – 5
Special Terms and Conditions

1. Cost Details

The price should include GST, transportation costs, support service during warranty etc. Item wise breakup of all applicable taxes must be mentioned in the Invoice.

2. Terms of Delivery

All items should be delivered within 30 days from the date of purchase order at SMB's location/office.

Vendor will have to verify all the items within one week from the date of delivery in the presence of SMB officials at respective location/offices.

3. Warranty

The vendor to provide **comprehensive on-site warranty of THREE YEARS (include batteries for laptops)** from the date of acceptance for all the hardware items.

The Warranty should be BACK TO BACK from Original Equipment Manufacturer(OEM).

Annexure I

Technical Specification of Computer Hardware

1. Desktop PCs
Requirement:
70 Nos.

Item	Specification
Processor	Intel-Core i3-7100
Memory	4 GB DDR4 SDRAM (expandable upto 64 GB)
Hard Disk Drive	1 TB
Graphics	Integrated Intel® HD Graphics 530
Display	19.5"
Keyboard/Mouse	WKB+M
Optical Disc Drive (ODD)	No ODD
Operating System	Windows 10 Pro
Warranty	3 Years Warranty

**2: Configuration and specification of the Blade Serves:
One Nos.**

	Specification
CPU	Intel® Xeon® E5-2650Lv3 (1.8GHz/ 12-core) Processor
CPU L3 CACHE Memory	45MB (1 x 45 MB) L3 cache (MAX) - 10 MB (1 x 10 MB) L3 cache (MIN) depending upon processor model
Motherboard	Intel® C610 Series Chipset
Memory	128GB DIMMS scalable to at least upto 2TB, using DDR4 Load Reduced DIMM (LRDIMM) memory modules. Should be capable of identifying and reporting whether genuine OEM memory is installed for system reliability. Each LRDIMM should work at 2133MHz, should work at 2400MT/s, for v4 processors
Memory Protection	Advanced ECC with multi-bit error protection and memory online spare mode
Hard disk drive with carrier	2 X 2TB hot plug SFF SATA drives. The drive should have intuitive icon based display along with "DO NOT REMOVE" caution indicator that gets activated automatically in order to avoid dataloss/downtime due to wrong drive removal.
Storage Controller	Integrated PCIe 3.0 based 12G SAS Raid Controller with RAID 0, 1 with 1GB of Flash backed write cache onboard.
Networking features	Flexibility to choose one of below embedded ports: 1. Dual Port 20GbE Converged Network Adaptor which supports partitioning up to 3* Ethernet and 1* FC/iSCSI HBA ports per 20Gbps port 2. Dual port 10GbE Converged Network Adaptor which supports partitioning up to 3* Ethernet and 1* FC/iSCSI HBA ports per 10Gbps port 2. Dual port 10Gbps network port which supports partitioning up to 4*Ethernet ports per 10Gbps port 3. Dual port 10Gbps ethernet ports
Interfaces	Minimum of 1 X internal USB 3.0 port and 1* internal SDHC card slot

Blade Server Connectivity to SAN	Should be capable of supporting 16 Gbps Dual port Fiber Channel HBA internal to the Server Blade.
Bus Slots	Minimum of 2Nos of 3.0 PCIe x16 based mezzanine slots supporting Converged Ethernet, Ethernet, FC adapters, SAS and IB adaptors
Graphics	Integrated G200eh video controller
Industry Standard Compliance	ACPI2.0 Microsoft®Logocertifications USB3.0Support IPMI2.0 SecureDigital2.0 TPM1.2Support IEEE (specific IEEE standards depending on Ethernet adapter card(s)installed) AdvancedEncryptionStandard(AES) TripleDataEncryptionStandard(3DES) SNMP SSL2.0 DMTF Systems Management Architecture for Server Hardware Command Line Protocol (SMASHCLP) ActiveDirectoryv1.0 PCIe3.0 ASHRAE A3
Embedded system management	Should support monitoring ongoing management, service alerting, reporting and remote management with embedded Gigabit out of bandmanagementport.Server should support configuring and booting securely with industry standard Unified Extensible Firmware,System should support RESTful API integration System management should support provisioning servers by discovering and deploying 1 to few servers with Intelligent Provisioning System should support embedded remote support to transmit hardware events directly to OEM or an authorized partner for automated phone home support

Security	<p>Power-onpassword Administrator'spassword Keyboardpassword(QuickLock) Out of band remote management Chipset with: SSLencryption SecureShellversion2 Advanced Encryption Standard (AES) and Triple Data Encryption Standard (3DES) on browser, CLP and XML scripting interface AESandRC4encryption of video External USB port enable/disable Network server mode Serial interface control TPM (Trusted Platform Module) 1.2 option Advanced Encryption Standard (AES) Intel® Advanced Encryption Standard-New Instructions (AES-NI) FIPS 140-2 Level-2 certification pending</p>
OS Support	<p>MicrosoftWindowsServer RedHatEnterpriseLinux(RHEL) SUSELinuxEnterpriseServer(SLES) CanonicalUbuntu OracleSolaris VMware Citrix Xen Server</p>
Secure encryption	<p>System should support Encryption of the data on both the internal storage and cache module of the array controllers using encryption keys. Should support local key management for single server and remote key management for central management for enterprise-wide data encryption deployment.</p>
HBA	<p>Dual-port 16Gb Fibre Channel HBA for SAN connectivity (2 Nos)</p>
Warranty	<p>3 year 24x7 comprehensive warranty</p>
Provisioning	<p>Essential tools, drivers, agents to setup, deploy and maintain (not the OS) the server should be embedded inside the server. There should be a built -in update manager that can update these tools online.</p>

Remote Management	<p>System remote management should support browser based Graphical Remote Console along with Virtual Power button, Remote boot using USB / CD/ DVD Drive. It should be capable of offering upgrade of software and patches from a remote client using Media / image/folder; It should support server power capping and historical reporting and should have support for multifactor authentication.</p>
	<p>Dedicated remote management port should be provided and it should be able to download the firmware from the website directly or from internal system. Server should support automated firmware update.</p>
	<p>Server should support agent less management using the out-of-band remote management port. Remote management port should have 4GB NAND flash with 1GB available for user access. NAND flash should be used for keeping system logs and downloading firmware from HP website or internal repository</p>
	<p>The server should support Active Health System which monitors and records continuously every hardware change, every configuration change, temperature and voltage variations, and alerts changes in the server hardware and system configuration without impacting server performance. This assists in diagnosing problems and delivering rapid resolution when system failures occur.</p>
	<p>Applications to access the server remotely using popular handheld devices based on Android or Apple IOS should be available</p>
	<p>Should support managing multiple servers as one via GroupPowerControl GroupPowerCapping GroupFirmwareUpdate GroupConfiguration GroupVirtualMedia Group License Activation</p>

	<p>Should support remote console sharing upto 6 users simultaneously during pre-OS and OS runtime operation, Console Replay that captures and stores and supports replay of the console video during a server's last major fault or boot sequence, Microsoft Terminal Services Integration, 128 bit SSL encryption and Secure Shell Version 2 support.</p> <p>Should provide support for AES and 3DES on browser. Should provide remote firmware update functionality. Should provide support for Java free graphical remote console.</p>
Server Management	<p>Software should support dashboard view to quickly scan the managed resources to assess the overall health of the data centre. It should provide an at-a-glance visual health summary of the resources user is authorized to view.</p>
	<p>The Dashboard minimum should display a health summary of the following:</p> <ul style="list-style-type: none"> •ServerProfiles •ServerHardware •Enclosures •LogicalInterconnects • Appliance alerts
	<p>The Systems Management software should provide Role-based security</p>
	<p>Software should support search for resource-specific information such as specific instances of resource names, serial numbers, WWNs, IP and MAC addresses to help manage infrastructure better</p>
	<p>Management software should support integration with popular virtualization platform management software like v Centre, SCVMM and RedHat RHEV</p>
	<p>Should help provide proactive notification of actual or impending component failure alerts on critical components like CPU, Memory and HDD.</p>

	Should provide an online portal that can be accessible from anywhere. The portal should provide one stop, online access to the product, support information and provide information to track warranties, support contract and status. The Portal should also provide a Personalised dashboard to monitor device health, hardware events, contract and warranty status. Should provide a visual status of individual devices and device groups. The Portal should be available on premise (at our location - console based) or off premise (in the cloud).
	Should help to proactively identify out-of-date BIOS, drivers, and Server Management agents and enable the remote update of system software/firmware components.
	The Server Management Software should be of the same brand as of the server supplier.
Warranty	Three years Comprehensive

3: Configuration and specification of the Development PC

3 Nos.

Item	Specification
Processor	Intel® 7th Generation Core i7 6700 Quad Core CPU with minimum clock speed of 3.4 GHz, 8MB Cache or better
Chipset	Intel Q Series Chipset
Motherboard	OEM Motherboard with OEM logo embossed on the motherboard (No Sticker)
Memory	16GB DDR4 RAM expandable to 64GB; Four DIMM slots; Non-ECC dual-channel upto 2133 MT/s DDR4 SDRAM
Hard Disk Drive	1TB HDD, 7200 RPM, SATA III 6 Gbps, SMART IV
Optical Drive	Super Multi DVD Writer
Graphics	Integrated Graphics
Audio	High Definition Integrated Audio with Internal Speaker
Ethernet	Integrated Gigabit (10/100/1000 NIC) LAN
Slots	Minimum 4 low profile PCI/PCIe Slots (3 x PCIex1 and 1xPCIex16)
Bays	Minimum 5 bays with at least (2) 3.5" Drive bays & (1) ODD bay

Ports	<p>Front (2) USB 2.0 ports, (2) USB 3.0 Ports 3.5mm headphone output and microphone jack</p> <p>Rear (2) USB 2.0 ports, (4) USB 3.0 Ports (1) VGA video port; (2) Display Port/DVI-D Port (1) RJ-45 network connector (1) RS-232 serial port 3.5mm audio in/out jacks (2) PS/2 keyboard and mouse ports</p>
Form Factor	MT / SFF
Power Supply	200 W active PFC Power Supply
Keyboard/Mouse	PS/2 104 keys keyboard (Same make as PC) PS/2 2 Button Scroll Mouse (Same make as PC)
Operating System	Genuine Microsoft Windows 10 Pro 64-bit
Diagnostic Tool	Inbuilt Pre-Boot BIOS Diagnostics
Security	TPM1.2SecurityChip SATAportdisablement(viaBIOS) Serial, parallel, USB enable/disable (via BIOS) Optional USB Port Disable at factory (user configurable via BIOS) Removablemediawrite/bootcontrol Power-Onpassword(viaBIOS) Administratorpassword(viaBIOS) Setuppassword(viaBIOS) Support for chassis padlocks and cable lock devices
Compliance And Certification	Energy Star ver 6 EPEAT Certified for India Green Peace rating of 5.5 and above
Information Accessibility	Product details, specifications and brochure to be available in public domain
Support	Drivers should be available for download from OEM site for at least 3 years from the date of purchase order
Market Credibility	The OEM vendor should be of positive net worth for the last three years
Warranty	3 years onsite Warranty
Monitor	18.5" or higher from OEM, TCO certified

4: Configuration and specification of the APPLE MACBOOK AIR:

One Nos

Item	Specification
Model number	Macbook Air MQD32HN/A
Processor	Intel Core i5; 1.8 Ghz
Operating System	MAC OS Sierra
Graphics	Intel HD Graphics 6000
Graphics Memory	2 GB
Hard Disk Drive Size	128 GB
Hard Disk type	PCIe-based onboard SSD
Type of RAM	LPDDR3 on board
RAM Speed	1600Mhz
RAM Size	8 GB
Display	13.3 inch; non touch; LED backlit display; 1366*768 Pixels
Bluetooth connectivity	3
USB Port 3.0	2 nos.
WiFi connectivity	802.11 a/c
Optical Drive	External
LAN port	N/A
Battery Backup	12 Hours
Weight	1.36 Kg
Warranty	1 year

5: Configuration and specification of the Projector:

One

Item	Specification
Technology	LCD / DLP
Projection Method	Front & Rear Both
Native Resolution	1024 x 768 (XGA) or 1366 x 768 or better
Brightness	3200 Lumens or more
Contrast Ratio (Minimum)	12000:1
Zoom	Manual Zoom(x1.2x) %
Throw Ratio	1.37:1 to 1.80:1
Aspect Ratio	4:3
Keystone Correction	Automatic
Minimum Life Of Projection Lamp	5,000 Hours (In Normal Mode)
Counter	Lamp Hour Counter (In-Built)

Video Compatibility	PAL / NTSC
Ports	HDMI with MHL support, DVI Port, Audio In, Audio Out, Video In, Analog RGB In, Analog RGB Out and Storage Media Port (USB - Type A)
Connectivity	LAN, WiFi
Noise Level	Upto 35 dB (Sleep Mode), Upto 38 dB(Normal Mode)
Power Supply	210V-240V, 50 Hz
Other features	Remote Control, Speaker, Auto lens off, Energy Saving Compliance of prescribed standard
OEM	Original Equipment Manufacturer (OEM) Product
Warranty Period	5 Years on Site
SCREEN	
Size (feet)	8 X 6 or more
Type	MAP (Calender) / Wall / Stand Mount (Tripod Type)
Format	4:3
Actula Screen size	85 X 65 Inches or more
Material	High Gain Fabric - Treated Matte - Low Reflection - Wide Angle - Anti UV coating

6: Configuration and specification of Printers

Item	Specification
Canon Image class MF3010 (5 Nos)	Print Speed (A4)- Mono – 18 PPM Print Speed (A4)- Color – 10 PPM Network Capability - Yes Simplex - Yes Paper Size – A4 with 5 years warranty
Hp Laserjet pro m12-a printer (10 Nos)	Print Speed (A4)- Mono - 18 PPM Print Speed (A4)- Color - 0 PPM Network Capability - No Simplex - Yes Paper Size – A4 with 5 years warranty

Zebronics 600VA line
interactive UPS (73 Nos)

Technology - MOSFET-PWM
Input - Single phase sine wave(160-280v) Volt
Rated Output - Single phase sine wave 230v AC , 50Hz Volt
with 30 minutes backup
variation in AVR output in AC mode - 9 %
Inverter Efficiency - 70 % with 5 years warranty

7.LAPTOPS:

3 Nos

Item	Specification
Processor	Latest 7th Generation Intel Core i5-7200U or Higher
Chipset	System on Chip
Wireless	Integrated wireless 802.11 b/g/n with Bluetooth 4.0
Memory	8 GB DDR4 DRAM (2133 MHz) upgradeable to 16 GB.
Hard Disk Drive	1 TB 7200 rpm Drive
Graphics	Integrated Graphics
Chassis Cover	Latest thin & light Design with scratch resistance and Metallic body
Display	Not more than 14-inch diagonal LED-backlit (1366 x 768 resolution)
Webcam	Minimum integrated 720p HD webcam
Keyboard	Full size Backlit spill resistant keyboard with gesture support
Ethernet Interface	Integrated Ethernet 10/100/1000 NIC
Ports	1USB3.0 1USB2.0(powerport) 1USBType-C 1HDMI 1headphone/microphonecombo 1ACpower 1RJ-45 1 VGA
Integrated Media Card Reader	1 multi-format digital media reader
Weight	Starting weight of 1.7 Kg with battery
Dimension	Not more than 21mm
Security	Integrated Fingerprint Reader, TPM 1.2
Speaker Microphones	Integrated stereo speakers; HD audio ,Integrated dual array microphone
Battery	Internal 4 cell battery with minimum 6 Hours of battery back-up time
Operating System	Preloaded Genuine Windows 10 Professional Edition 64.

OS Certification	Must be certified for Windows & DOS
Warranty	3 Years Comprehensive Warranty
AC Adapter	Standard Indian Adaptor
Mandatory Industry Standard Certifications	UL, FCC Compliance, EPEAT-Gold, Energy Star, Should be qualified by MIL-810G for rigidity of the Laptops including drop test

Note: vendor to specify clearly his offering in vendor's response column. DO NOT SPECIFY COMPLIED, YES etc.

Annexure II

Pre-Qualification / Technical Bid

[All fields to be filled in duly and proof of the same to be attached separately]

A. Pre-qualification

Name of the Bidder Address of the Bidder			
Telephone	Fax	E-Mail	Website
Name of the Principal			
Address of the Principal			
Telephone:	Fax:	e-mail:	website:
1 Contact Details of the Person authorised to make commitments to			
1 SMB Name			
Designation Mobile No. E-mail id			
2 Classification [Tick the appropriate box and attach MAF form as per format given in Annexure III]			
OEM AUD			
Others, pl specify			
If, AUD or Others, specify the Name and address of OEM			
Company Details [Registration certificate to be enclosed] Type of Company			
[Govt. / PSU/ Pub.]			

Ltd/ Pvt. ltd/ Partnership / Proprietary.]	
Registration No., and date of registration	
Establishment Sales Tax Number [copy to be enclosed]	
Income Tax Number[copy to be enclosed]	
Financials [fill in the details and attach proof of the same] Turnover [in lakh]	
2008-2009	
2007-2008	
2006-2007	
Profit before tax [in lakh]	
2008-2009	
2007-2008	
2006-2007	
Service Support [Refer Annexure V]	
Information to be provided strictly as per the format given in Annexure V	
6 References [to attach proof] Names of two or more buyers (with Names of contact persons, their designations, complete postal address, telephone, fax, telex and e-mail addresses, location of installation etc) to whom similar equipment are supplied installed and commissioned in the	

<p>past 2 years and to whom reference may be made by the Trust regarding the Bidder's technical and delivery ability. Should include buyers to whom the bidder has supplied 20 laptops and 50 desktop PCs in single order or separate order for laptops and desktop PCs.</p>				
Name	Address and Contact Details	Hardware Supplied [Qty]		PO details
		Desktop	Location where supplied	PO No and Date [attach POmasking price]

Note: Empanelled vendors also need to fill the details.

Place:

Date:

Signature with Seal

B. Technical Bid

1. Development PCs Requirement: 3 Nos.

Item	Specification	Vendors Response	Deviation(if any)
Processor	Intel® 7th Generation Core i7 6700 Quad Core CPU with minimum clock speed of 3.4 GHz, 8MB Cache or better		
Chipset	Intel Q Series Chipset		
Motherboard	OEM Motherboard with OEM logo embossed on the motherboard (No Sticker)		
Memory	16GB DDR4 RAM expandable to 64GB; Four DIMM slots; Non-ECC dual-channel upto 2133 MT/s DDR4 SDRAM		
Hard Disk Drive	1TB HDD, 7200 RPM, SATA III 6 Gbps, SMART IV		
Optical Drive	Super Multi DVD Writer		
Graphics	Integrated Graphics		
Audio	High Definition Integrated Audio with Internal Speaker		
Ethernet	Integrated Gigabit (10/100/1000 NIC) LAN		
Slots	Minimum 4 low profile PCI/PCIe Slots (3 x PCIex1 and 1xPCIex16)		
Bays	Minimum 5 bays with at least (2) 3.5" Drive bays & (1) ODD bay		
Ports	Front I/O (2) USB 2.0 ports, (2) USB 3.0 Ports 3.5mm headphone output and microphone jack Rear I/O (2) USB 2.0 ports, (4) USB 3.0 Ports (1) VGA video port; (2)		

	<p>Display Port/DVI-D Port</p> <p>(1) RJ-45 network connector</p> <p>(1) RS-232 serial port</p> <p>3.5mm audio in/out jacks</p> <p>(2) PS/2 keyboard and mouse ports</p>		
Form Factor	MT / SFF		
Power Supply	200 W active PFC Power Supply		
Keyboard/Mouse	<p>PS/2 104 keys keyboard (Same make as PC)</p> <p>PS/2 2 Button Scroll Mouse (Same make as PC)</p>		
Operating System	Genuine Microsoft Windows 10 Pro 64-bit		
Diagnostic Tool	Inbuilt Pre-Boot BIOS Diagnostics		
Security	<p>TPM 1.2 Security Chip</p> <p>SATA port disablement (via BIOS)</p> <p>Serial, parallel, USB enable/disable (via BIOS)</p> <p>Optional USB Port Disable at factory (user configurable via BIOS)</p> <p>Removable media write/boot control</p> <p>Power-On password (via BIOS)</p> <p>Administrator password (via BIOS)</p> <p>Setup password (via BIOS)</p> <p>Support for chassis padlocks and cable lock devices</p>		
Compliance And Certification	<p>Energy Star ver 6 EPEAT Certified for India</p> <p>Green Peace rating of 5.5 and above</p>		

Information Accessibility	Product details, specifications and brochure to be available in public domain		
Support	Drivers should be available for download from OEM site for at least 3 years from the date of purchase order		
Market Credibility	The OEM vendor should be of positive net worth for the last three years		
Warranty	3 years onsite Warranty		
Monitor	18.5" or higher from OEM, TCO certified		

Configuration and specification of the APPLE MACBOOK AIR

Item	Specification	Vendors Response	Deviation(if any)
Model number	Macbook Air MQD32HN/A		
Processor	Intel Core i5; 1.8 Ghz		
Operating System	MAC OS Sierra		
Graphics	Intel HD Graphics 6000		
Graphics Memory	2 GB		
Hard Disk Drive Size	128 GB		
Hard Disk type	PCIe-based onboard SSD		
Type of RAM	LPDDR3 on board		
RAM Speed	1600Mhz		
RAM Size	8 GB		
Display	13.3 inch; non touch; LED backlit display; 1366*768 Pixels		
Bluetooth connectivity	3		
USB Port 3.0	2 nos.		
WiFi connectivity	802.11 a/c		

Optical Drive	External		
LAN port	N/A		
Battery Backup	12 Hours		
Weight	1.36 Kg		
Warranty	1 year		

Configuration and specification of the Laptop:

Item	Specification	Vendors Response	Deviation(If any)
Processor	Latest 7th Generation Intel Core i5-7200U or Higher		
Chipset	System on Chip		
Wireless	Integrated wireless 802.11 b/g/n with Bluetooth 4.0		
Memory	8 GB DDR4 DRAM (2133 MHz) upgradeable to 16 GB.		
Hard Disk Drive	1 TB 7200 rpm Drive		
Graphics	Integrated Graphics		
Chassis Cover	Latest thin & light Design with scratch resistance and Metallic body		
Display	Not more than 14-inch diagonal LED-backlit (1366 x 768 resolution)		
Webcam	Minimum integrated 720p HD webcam		
Keyboard	Full size Backlit spill resistant keyboard with gesture support		
Ethernet Interface	Integrated Ethernet 10/100/1000 NIC		
Ports	1 USB 3.0 1 USB 2.0 (power port) 1 USB Type-C 1 HDMI 1 headphone/microphone combo 1 AC power 1 RJ-45 1 VGA		

Integrated Media Card Reader	1 multi-format digital media reader		
Weight	Starting weight of 1.7 Kg with battery		
Dimension	Not more than 21mm		
Security	Integrated Fingerprint Reader, TPM 1.2		
Speaker / Microphones	Integrated stereo speakers; HD audio ,Integrated dual array microphone		
Battery	Internal 4 cell battery with minimum 6 Hours of battery back-up time		
Operating System	Preloaded Genuine Windows 10 Professional Edition 64.		
OS Certification	Must be certified for Windows & DOS		
Warranty	3 Years Comprehensive Warranty		
AC Adapter	Standard Indian Adaptor		
Mandatory Industry Standard Certifications	UL, FCC Compliance, EPEAT-Gold, Energy Star, Should be qualified by MIL-810G for rigidity of the Laptops including drop test		

Configuration and specification of the Projector:

Item	Specification	Vendors Response	Deviation(if any)
Technology	LCD / DLP		
Projection Method	Front & Rear Both		
Native Resolution	1024 x 768 (XGA) or 1366 x 768 or better		
Brightness	3200 Lumens or more		
Contrast Ratio (Minimum)	12000:1		
Zoom	Manual Zoom(x1.2x) %		

Throw Ratio	1.37:1 to 1.80:1		
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Aspect Ratio	4:3		
Keystone Correction	Automatic		
Minimum Life Of Projection Lamp	5,000 Hours (In Normal Mode)		
Counter	Lamp Hour Counter (In-Built)		
Video Compatibility	PAL / NTSC		
Ports	HDMI with MHL support, DVI Port, Audio In, Audio Out, Video In, Analog RGB In, Analog RGB Out and Storage Media Port (USB - Type A)		
Connectivity	LAN, WiFi		
Noise Level	Upto 35 dB (Sleep Mode), Upto 38 dB(Normal Mode)		
Power Supply	210V-240V, 50 Hz		
Other features	Remote Control, Speaker, Auto lens off, Energy Saving Compliance of prescribed standard		
OEM	Original Equipment Manufacturer (OEM) Product		
Warranty Period	5 Years on Site		
SCREEN			
Size (feet)	8 X 6 or more		
Type	MAP (Calender) / Wall / Stand Mount (Tripod Type)		
Format	4:3		
Actula Screen size	85 X 65 Inches or more		
Material	High Gain Fabric - Treated Matte - Low Reflection - Wide Angle - Anti UV coating		

Configuration and specification of the Desktop PC:

Item	Specification	Vendors Response	Deviation(if any)
Processor	Intel-Core i3-7100		
Memory	4 GB DDR4 SDRAM (expandable upto 64 GB)		
Hard Disk Drive	1 TB		
Graphics	Integrated Intel® HD Graphics 530		
Display	19.5"		
Keyboard/Mouse	WKB+M		
Optical Disc Drive (ODD)	No ODD		
Operating System	Windows 10 Pro		
Warranty	3 Years Warranty		

Configuration and specification of Printers:

Item	Specification	Vendors Response	Deviation (if any)
Canon Image class MF3010	Print Speed (A4)- Mono – 18 PPM Print Speed (A4)- Color – 10 PPM Network Capability - Yes Simplex - Yes Paper Size – A4 with 5 years warranty		
Hp Laserjet pro m12-a printer	Print Speed (A4)- Mono - 18 PPM Print Speed (A4)- Color - 0 PPM Network Capability - No Simplex - Yes Paper Size – A4 with 5 years warranty		

Zebronic 600VA line	Technology - MOSFET- PWM		
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interactive UPS	Input - Single phase sine wave(160-280v) Volt Rated Output - Single phase sine wave 230v AC , 50Hz Volt with 30 minutes backup variation in AVR output in AC mode - 9 % Inverter Efficiency - 70 % with 5 years warranty		
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Note: vendor to specify clearly his offering in vendor's response column. DO NOT SPECIFY COMPLIED, YES etc.

Place:

Date:

Signature with Seal

Note : Technical bid will be evaluated only for bidders who qualify the pre-qualification criteria [Annexure II (a)]

Annexure IV
BID FORM

[To be submitted on the letter head of the bidder along with Technical Bid]

Ref. No.

Date:

To,

The Chief Executive Officer
Shillong Municipal Board
Bishop Cotton Road, Shillong
Meghalaya- 793001

Dear Sir,

Sub: RfP No.....Dated.....

For supply of Computer Hardware

We, the undersigned, offer to supply and deliver equipments and services including installation and commissioning of Desktop PCs, laptops and monitors in conformity with the tender.

We undertake, if our bid is accepted, to deliver the Goods in accordance with the delivery schedule specified in the Tender.

If our bid is accepted, we will provide Bank guarantee in your favour for a sum equivalent to 10% of the contract price for the due performance of the contract in the format prescribed by the purchaser.

We agree to abide by this bid for the period of 120 days from the last date of submission of tender document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with Trust's written acceptance thereof and the SMB's notification of award shall constitute a binding Contract between us.

We hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery/installation. It will be our responsibility to produce such letters from our OEM supplier's at the time of delivery or within a reasonable time.

We also undertake that in respect of licensed operating system if asked for by you in the purchase order, the same shall be supplied along with the authorised license certificate [eg., product keys on certification of authenticity in case of Microsoft Windows operating system) and also that it shall be sourced from the authorised source (eg., authorised Microsoft channel in case of Microsoft operating system).

In case of default and we are unable to comply with above at the time of delivery or during installation for the IT hardware / software already billed, we agree to take back

the hardware without demur, if already supplied and return the money if any paid to us by you in this regard.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We agree that the SMB will have Single Point of Contact with us, at the address stated below for the entire goods and services to be delivered by us in case our bid is accepted.

Address of Bidder for Single Point of Contact

We understand that the SMB is not bound to accept the lowest of any bid the bank may receive.

Dated _____ day of _____ 2010.

(Signature in the Capacity of)
Duly Authorised to sign bid for and on behalf
of

(Name & Address of Bidder _____).

Annexure V

Service Support Details

S.No	Whether Local support available at the location [Yes or No]	In respect of Column 3 if response is NO ,Specify location from which support is extended	Service support is own or through Franchise	Address and telephone No.	Working days and Hours	No of s/w Engineers	No of h/w engineers
1	2	3	4	5	6	7	8

Annexure VI

Requirement / Buyback / Delivery Details

Exact address and the number of new PCs required are as under:

S.N.	COMPONENT	MINIUM SPECIFICATIONS
1	Quantity	70 Nos. desktop & monitors 3 Laptops and one Macbook pro 3 Development pc's Canon Image class MF3010 (5 Nos) 73 UPS Hp Laserjet pro m12-a printer (10 Nos) 1 projector
2	Location	Shillong
3	Address	Shillong Municipal Board Bishop Cotton Road, Shillong Meghalaya- 793001

Annexure - VII
Forwarding Letter

(To be submitted on company's letter head)

To:

The Chief Executive Officer
Shillong Municipal Board
Bishop Cotton Road, Shillong
Meghalaya- 793001

Dear Sir,

Sub: Tender for supply of Computer Hardware

This is in reference to your above mentioned tender for the procurement of PCs, Laptops & Monitors under buyback of old PCs. Having examined the tender document, the receipt of which is hereby duly acknowledged, we the undersigned, hereby submit our proposal along with necessary supporting documents.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that SMB reserves the right to consider/ reject any or all applications without assigning any reason thereof.

Date:...../...../2018

Authorised Signatory.

Name:

Designation:

Annexure VIII

Performa of Indemnity

This is to certify that M/s _____ who have supplied _____ PCs, Laptops & Monitors and related accessories to SMB,Shillong, vide order no _____ dated _____ 2019 have all required rights for the supply of the software. The software supplied by us is legal/ licensed copies.

Further, M/s _____ is willing to indemnify SMB against any claims due to violation of any patents and copyrights for the software sold under licensing agreement from us. The above indemnity is limited to the software supplied by M/s _____ only.

For M/s _____
Signature with seal, name, designation and date

Annexure IX

Acceptance Criteria

The acceptance will be given after physical delivery of the items at respective location, successful installation, configuration of the Hardware / Software and integration with existing LAN/WAN at respective SMB Offices/locations mentioned below:

	Nature of activity	Remarks
SI No:		
1	Physical Delivery of the hardware items as per the PO and hardware configuration.	The vendor has to deliver and install the items mentioned in the PO at SMB premises.
2	PC/Laptop Configuration and Installation related user's issues.	The vendor will configure the PC/Laptops with the existing LAN/WAN and install related drivers on PC/Laptops. Vendor shall hand over all the accessories, driver CDs/DVDs, manuals etc. to the SMB officials.
	Acceptance Report As a confirmation to the above activities mentioned at Sr. 1 & 2, vendor shall obtain duly signed acceptance report, from the SMB officials of respective locations and submit the same at the time of claiming final payment.	

Annexure X

**Undertaking of Authenticity for Desktops, Laptops and Monitors
(To be signed by authorities not lower than the Company Secretary of the Vendor)**

With reference to the Desktops being quoted to you vide our quotation No.: _____ dated _____, we hereby undertake that all the components / parts / assembly / software used in the Desktops, Laptops and Monitors under the above like Hard disk, Memory etc., shall be original new components / parts / assembly / software only, from respective OEMs of the products and that no refurbished / duplicate / second hand components / parts / assembly / software are being used or shall be used.

We also undertake that in respect of licensed operating system if asked for by you in the purchase order, the same shall be supplied along with the authorised license certificate [eg., product keys on certification of authenticity in case of Microsoft Windows operating system] and also that it shall be sourced from the authorised source (eg., authorised Microsoft channel in case of Microsoft operating system).

Should you require, we hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery/installation. It will be our responsibility to produce such letters from our OEM supplier's at the time of delivery or within a reasonable time.

In case of default and we are unable to comply with above at the time of delivery or during installation for the IT hardware / software already billed, we agree to take back the Desktops, laptops and monitors without demur, if already supplied and return the money if any paid to us by you in this regard.

We (Vendor name) also take full responsibility of both parts & service SLA as per the content even if there is any defect by our authorised service centre / reseller / SI etc.

Authorised Signatory

Name

Designation

Place

Date

Annexure XI

LETTER OF FINANCIAL BID

To,

The Chief Executive Officer
Shillong Municipal Board

We, the undersigned, declare that:

- a) We have examined and have no reservations to the Bidding Documents, including Addenda issued.
- b) We offer to execute in conformity with the Bidding Documents and the Technical Bid submitted for the following Works: **Supply, Installation and Commissioning of Computer Hardware (Desktop PC's / Laptops / Monitors) along with operating systems and peripherals, Shillong Municipal Board, Shillong.**
- c) The total price of our Bid is: _____
- d) Our Bid shall be valid for a period of 120 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted, we commit to obtain a performance security in accordance with the Bidding Documents;
- e) If our Bid is accepted, we commit to obtain a performance security in accordance with the Bidding Documents;
- f) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed; and
- g) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Name _____

In the capacity of _____

Signed _____

Duly authorized to sign the Bid for and on behalf of _____

Date _____ **2019.**

**Annexure –XI - A
Financial Bid**

1 Cost of Computer Hardware

Amount in Rupees

S.N.	Item Description	Qty	Unit Cost [in Rupees]		Total Cost [in Rupees]
			Figures	Words	
			A	B	C=AXB
1.	Desktop PCs	70			
2.	Laptops	3			
3	Apple Macbook Air	1			
4	Development Pc's	3			
5	Projector	1			
6	Network Printers/Scanners or MFP	5			
7	Black and White Laser Printers	10			
8	UPS(650VA)	73			
	TOTAL				
	GST				
	Grand Total:				

Signature of Bidder

Note: Bidders are requested to note the following:

All the details must be provided as per format.

Masked financial bids must be given with technical bid. All the rates must be quoted in INR.

L1 will be arrived based on total cost of computer hardware ie., Item No.1 given above.

All items are with three years warranty and warranty to be back to back from OEM. Warranty of laptop batteries also should be for period of 3 years.

Date	Signature of Authorised Signatory ...
Place	Name of the Authorised Signatory ...
	Designation ...
	Name of the Organisation ...
	Seal ...

Annexure XII

AGREEMENT

This Agreement made the _____ day of _____, _____, between _____ of _____ (hereinafter “the Purchaser”), of the one part, and _____ of _____ (hereinafter “the Supplier”), of the other part:

Whereas the Purchaser invited bids for Supply, Installation and Commissioning of Computer Hardware (Desktop PC’s / Laptops / Monitors) along with operating systems and peripherals, and has accepted a Bid by the Supplier for the Supply, Installation and Commissioning of Computer Hardware (Desktop PC’s / Laptops / Monitors) along with operating systems and peripherals in the sum of _____ (hereinafter “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Bid Submission Sheet and the Price Schedules submitted by the Supplier;
 - (b) The Conditions of Contract;
 - (d) _____.

This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

3. In consideration of the payments to be made by the Purchaser to the Supplier as indicated in this Agreement, the Supplier hereby covenants with the Purchaser to provide the Goods and Related Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Related Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of _____ on the day, month and year indicated above.

Signed by _____ (for the Purchaser)

Signed by _____ (for the Supplier)

Letter of Acceptance

Dated, _____

To,

Subject: *Notification of Award of Supply.*

This is to notify you that your Bid dated _____ consisting of the Technical Bid and the Financial Bid for supply of Desktop PC's / Laptops / Monitors along with Operating Systems and Peripherals for the Accepted Contract Amount of ` _____ as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Authorized Signatory on behalf of SMB.